

**Stoneleigh & Ashow Joint Parish Council**

**Minutes of the Ordinary Meeting held on Thursday 10<sup>th</sup> March 2022**  
**At Stoneleigh Village Hall**

**PRESENT:**

Chairman Cllr R Hancox  
 Cllr A Bianco  
 Cllr L Rolli  
 Cllr D Jack  
 Cllr J Astle  
 Cllr W Redford  
 Cllr P Redford  
 B Maoudis (clerk)  
 P Seccombe (Police & Crime Commissioner)  
 P Tek-Kalsi (Engagement officer)  
 S Underwood (PCSO/WCO)  
 Sargeant T McMurray  
 A Hussain (PCSO)

There were no members of the public present.

**148. Apologies**

Apologies were received and accepted from Cllr T Wright.

**149. Declarations of Interest**

There were no declarations of interest.

**150. Minutes of the last meeting**

Minutes of the ordinary meeting of 10<sup>th</sup> February 2022 were approved.

**151. Public Session**

No members of the public present.

**152. Finance**

<b>Balance brought forward from 1<sup>st</sup> February 2021</b>	<b><u>£49,708.64</u></b>
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**Payments to 28<sup>th</sup> February 2022**

Clerk salary & expenses B Maoudis (January)	£765.11
Clerk salary H Watts (January + 2 weeks holiday)	£845.33

Income:

<b>Balance</b>	<b><u>£48,098.20</u></b>
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**Funds at Unity Bank**

Current Account 1	£28,096.97
Instant Access account	£20,001.23
	<b><u>£48,098.20</u></b>

#### **Online payments to be authorised**

Clerk salary & expenses B Maoudis (February)	£735.65
HMRC	£296.46

- a) The finance report was reviewed and agreed.
- b) All payments to be authorised were agreed.
- c) The Code of Conduct was reviewed and adopted.
- d) No update to pension provider.
- e) The Parish Council agreed to renew the WALC subscription for another year.

#### **153. Asset Register**

The following amendment to the asset register was made. Parish Councils do not depreciate; assets should remain at the purchase cost and insured as such. Asset Register was noted.

#### **154. Schedule of Dates**

The schedule of dates for the next 12 months was agreed.

#### **155. Planning**

##### New Planning Applications

**Application No:** W/22/0342

**Description:** Erection of first floor extension and new smaller dormer

**Address:** 14 Birmingham Road, Stoneleigh, Coventry, CV8 3DD

**Applicant:** Mr Hill

**Closing date:** 28<sup>th</sup> March 2022

**Planning Officer:** George Whitehouse

The Parish Council take a neutral position on this application

##### Progress of planning applications

**Application No:** W/21/2260 LB

**Description:** An amendment to the approval W21/0206/LB (approved 13<sup>th</sup> August 2021) for a change to the approved roof slopes and material.

**Address:** Orchard Cottage, 11 Birmingham Road, Stoneleigh, Coventry, CV8 3DD

**Applicant:** Mr and Mrs Faulconbridge

**Closing date:** 26<sup>th</sup> January 2022

**Planning Officer:** George Whitehouse

**Planning permission has been granted.**

**Application No:** W/21/0831 & 0832LB

**Description:** Conversion of existing barn.

**Address:** Grove Farm House, Grove Farm Road, Ashow, Kenilworth, CV8 2LE

**Applicant:** Mr J Mills

**Closing Date:** 10<sup>th</sup> September 2021  
**Planning Officer:** Andrew Tew  
**Planning application has been withdrawn.**

**Application No:** W/21/2216 & 2217LB

**Description:** Proposed single-storey rear extension and minor internal alterations to the ground floor rear of Jasmine Cottage and conversion of an existing store building to a kitchen via a linked roof.

**Address:** Jasmine Cottage 16 Birmingham Road, Stoneleigh, Coventry, CV8 3DD

**Applicant:** Mr and Mrs Malone

**Closing date:** 13<sup>th</sup> January 2022

**Planning Officer:** George Whitehouse

**Planning permission has been granted.**

Progress of planning applications (No outcome yet)

**Application No:** W/22/0002

**Description:** Erection of proposed garage loft conversion

**Address:** Stoneleigh House, Church Road, Ashow, Kenilworth, CV8 2LE

**Applicant:** Mrs S Blackwood

**Closing Date:** 11/02/2022

**Planning Officer:** Thomas Fojut

**Application No:** W/21/2216 & 2217LB

**Description:** Proposed single-storey rear extension and minor internal alterations to the ground floor rear of Jasmine Cottage and conversion of an existing store building to a kitchen via a linked roof.

**Address:** Jasmine Cottage 16 Birmingham Road, Stoneleigh, Coventry, CV8 3DD

**Applicant:** Mr and Mrs Malone

**Closing date:** 13<sup>th</sup> January 2022

**Planning Officer:** George Whitehouse

**Application No:** W/21/2262

**Description:** Erection of two storey side extension.

**Address:** Waverley Farm, Stareton Lane, Stoneleigh, Kenilworth, CV8 2LL

**Applicant:** Mr & Mrs Gendler

**Closing date:** 28<sup>th</sup> January 2022

**Planning Officer:** Millie Flynn

**Application No:** W/21/0031 & 0032LB

**Description:** Erection of a garage extension to number 2 and a freestanding garage to the rear of number 4 with an extended vehicular access from an established vehicular access off the Coventry Road.

**Address:** Bridge End, 2 Coventry Road, Stoneleigh, Coventry, CV8 3BZ

**Applicant:** Messrs T & P Sawdon

**Closing Date:** 10<sup>th</sup> December 2021

**Planning Officer:** George Whitehouse

**Application No:** W/21/0033 & 0034LB

**Description:** Proposed erection of a single storey rear and side extension. (Notification of amended plans)

**Address:** Bridge End, 2 Coventry Road, Stoneleigh, Coventry, CV8 3BZ

**Applicant:** Mr and Mrs Sawdon  
**Closing Date:** 10<sup>th</sup> December 2021  
**Planning Officer:** George Whitehouse

**Application No:** W/21/0315

**Description:** Construction of timber framed all weather Driving Range with 4 bays, 1 teaching bay and rear store room

**Address:** Coventry Golf Course, St Martins Road, Finham, Coventry, CV3 6RJ

**Applicant:** Course Director, Coventry Golf Club Ltd

**Closing date:** 6<sup>th</sup> July 2021

**Planning Officer:** Dan Charles

**Application No:** W/21/0031 & 32LB

**Description:** Erection of a garage extension to number 2 and a freestanding garage to the rear of number 4 with an extended vehicular access from an established vehicular access off the Coventry Road.

**Address:** Bridge End, 2 Coventry Road, Stoneleigh, Coventry, CV8 3BZ

**Applicant:** Messrs T & P Sawdon

**Closing date:** 11<sup>th</sup> May 2021

**Planning Officer:** George Whitehouse

**Application No:** W/21/0033 & 34LB

**Description:** Proposed erection of a single storey rear extension.

**Address:** Bridge End, 2 Coventry Road, Stoneleigh, Coventry, CV8 3BZ

**Applicant:** Messrs T & P Sawdon

**Closing date:** 11<sup>th</sup> May 2021

**Planning Officer:** George Whitehouse

**Application No:** SCR/21/0003 (Pre-application request)

**Description:** Scoping Opinion under the Town and Country Planning (EIA) Regulations 2017, Regulation 15, regarding the proposed battery manufacturing development on land at Coventry Airport (extending north eastwards from Bubbenhall Road to the junction of Rowley Road and Siskin Drive at Tollbar Roundabout.

**Address:** Land at Coventry Airport, Rowley Road, Baginton, Coventry, CV3 4FR

**Applicant:** Wardell Armstrong

**Closing date:** 22<sup>nd</sup> April 2021

**Planning Officer:** Helena Obremski

**Application No:** W/20/2013

**Description:** In conjunction with the scheduled Warwickshire County Council alignment of the A46 Link Road Scheme, this application proposal seeks highway improvement works along a section of Stoneleigh Road. The highway works proposed includes the construction of a 4-arm roundabout to provide two additional access roads. One to access the proposed relocation of the Rugby Farmers' Market; The other to a HS2 46/Ashow Road Main Works Civils Contractors compound.

**Address:** Stoneleigh Road, Stoneleigh

**Applicant:** High Speed Two (HS2) Limited

**Closing date:** 24<sup>th</sup> March 2021

**Planning Officer:** Debbie Prince

**Application No:** W/20/2020

**Description:** Hybrid planning application comprising: Full planning application for 98 dwellings (Class C3) served via two new vehicular / pedestrian / cycle access connections from Leamington Road, pedestrian and cycle access to Thickthorn Close; strategic landscaping and earthworks, surface water drainage and all other ancillary infrastructure and enabling works Outline planning application for demolition of existing buildings and structures; residential development of up to 452 dwellings (Class C3); primary school (Class F.1); employment (Class B2); Class E development; hot food takeaway (sui generis), community centre (Class F.2); strategic landscaping and earthworks, surface water drainage and all other ancillary infrastructure and enabling works with means of site access (excluding internal roads) from the new junction into the detailed parcel of development and access junction off Glasshouse Lane; all other matters (internal access, layout, appearance, scale and landscaping) reserved for subsequent approval.

**Address:** Land at Thickthorn, Kenilworth

**Applicant:** Barwood Development Securities Ltd

**Closing date:** 15<sup>th</sup> January 2021

**Planning Officer:** Dan Charles

**Application No:** W/20/1483

**Description:** Application for the approval of reserved matters (details of access, appearance, landscaping, layout and scale) pursuant to condition 1 of planning permission ref: W/16/0239 for the construction of a new office building with associated parking arrangements at Whitley South (within Development Zone 3 on the parameters plan).

**Address:** Land to the north and south of the A45 (between Festival and Tollbar junctions) and land at the A45/Festival Roundabout, the A46/Tollbar Roundabout and at the junctions of the A444 with the A4114/Whitley Roundabout.

**Applicant:** Segro

**Closing date:** 19<sup>th</sup> October 2020

**Planning Officer:** Lucy Hammond

**Application No:** W/20/0020

**Description:** Reserved Matters application pursuant to condition 1 of planning permission W/17/1631 [variation of original outline W/16/0239] for details of appearance, landscaping, layout and scale for a car

showroom and ancillary workshop, repairs and valeting areas with associated external car parking, storage and display areas, and hard and soft landscaping (Zone 2 on the parameters plan). W16/0239, as varied by W/17/1631, was for a comprehensive development comprising offices, research & development facilities

and light industrial uses (Use Class B1), hotel accommodation (Use Class C1), car showroom accommodation and small scale retail and catering establishments (Use Classes A1, A3, A4 and/or A5).

**Address:** Land to the North and South of the A45 (between Festival and Tollbar junctions) and land at the A45/Festival Roundabout, the A46/Tollbar Roundabout and at the junctions of the A444 with the A4114/Whitley Roundabout.

**Applicant:** Sytner Group Limited

**Closing date:** 28<sup>th</sup> February 2020

**Planning Officer:** Lucy Hammond

**Application No:** W/18/1635

**Description:** Demolition of existing farmhouse and agricultural buildings and outline planning permission for residential development of up to 640 dwellings (Use Class C3) and community hall (Use Class D1) including means of access into site (not internal roads), parking and associated works, with all other matters (relating to appearance, landscaping, scale and layout) reserved.

**Address:** Land east of Kenilworth, Glasshouse Lane/ Crewe Lane, Kenilworth

**Applicant:** Catesby Estates Plc

**Closing date:** 12<sup>th</sup> April 2019

**Planning Officer:** Dan Charles

**NOTIFICATION OF AMENDED PLANS:**

- Amendments Proposed: Reduction in numbers from 640 dwellings to 620 dwellings.
- Addition of proposed primary school.
- Omission of community hall

**Application No:** W/18/0522

**Description:** Outline application including details of access for the comprehensive redevelopment of land South of Coventry Airport, comprising demolition of existing structures and the erection of new buildings to accommodate general industrial uses (Use Class B2) and storage and distribution (Use Class B8), ground modelling works including the construction of landscaped bunds, construction of new roads, footpaths and cycle routes, associated parking, servicing, infrastructure and landscaping and the creation of open space in a Community Park. Provision of new sports ground including the creation of new sports pitches and a club house.

**Address:** Gateway South, Land to the South and West of Coventry Airport and Middlemarch Industrial Estate, Coventry

**Case Officer:** Rob Young

#### Appeal notification

**Site Address:** Highway verge adjacent B4115, Stoneleigh Park, Kenilworth, CV8 3AY

Description of development: Prior approval for the erection of an 18.0m Phase 8

Monopole with wraparound cabinet at base and associated ancillary works.

**Application Reference:** W/21/1461/TC

**Appellant's name:** WHP Telecoms Ltd

**Appeal reference:** APP/T3725/W/21/3285908

**Appeal start date:** 17/02/2022

Cllr Bianco questioned why Debbie Prince was still listed as a case officer on certain applications.

- Clerk to contact WDC and request name of new case officer.

#### **156. Stoneleigh Park events**

The Chairman expressed concerns about forthcoming events to be held at Stoneleigh Park and the issues the village has with the increase in traffic on the approaches to the park. He also raised concerns regarding the difficulty in engaging with anybody from Stoneleigh Park. A high turnover of staff has resulted in a fitful relationship with the park.

Sergeant McMurray felt the communication between Stoneleigh Park and the Parish Council needs to be restored between the Parish Council and Stoneleigh Park.

Cllr P Redford confirmed that the licence held covers all motor events.

Cllr Astle stated that the licence was not annually renewed.

Cllr Bianco informed members that the company responsible for the event are tenants of Stoneleigh Park.

Cllr Astle explained that one of the major concerns with the event was that the layout of the park means that the surrounding roads are gridlocked back to the Thickthorn roundabout and as a consequence the villagers become stuck in the village. Cllr Jack added that the residents of Stoneleigh Abbey are unable to leave their hoes due to the volume of traffic.

Sergeant McMurray suggested that the police could take recommendations to the SAG meeting on behalf of the Parish council. The police can also make recommendations for the safety of people using the roads.

It was agreed that the speed, volume, weight and noise of traffic is the biggest concern with the Gravity event, within the village.

Cllr Rolli commented that the signage can be very confusing with HS2, and the Vaccination Centre currently displaying signs, and Cllr Bianco expressed the need for a competent traffic management team or Marshalls to be present.

Cllr Hancox informed the meeting that the previous Gravity event had seen residents verbally abused and almost run over. There was also a lot of cars using the local roads to race around and perform 'donuts' on. Rugby officers attended to deal with a variety of issues.

P Secombe assured the Parish Council that he would speak to licencing and is willing to take up the issue with Stoneleigh Park. He asked that councillors forward him any evidence of the issues caused as a result of past events. He also suggested that if noise is an issue, the Parish Council may wish to contact WDC Environmental Health.

- Cllr Hancox to provide P Secombe with contact details for Stoneleigh Park.

There were also concerns raised with the Kenilworth show, that is due to take place on 4<sup>th</sup> June 2022. The primary concern was that pedestrians will be crossing the counties 3<sup>rd</sup> most dangerous junction to access the equine field, with no footpath.

Cllr P Redford is going to take the issue up with WDC.

## **157. HS2 update**

Councillors have recently held a meeting with BBV to discuss a range of HS2 related issues.

There will be emergency road closures on Stoneleigh Road on 10<sup>th</sup> and 11<sup>th</sup> March between 9.30am-3.30pm to remove unstable trees following the recent storms.

There will be an initial road closure commencing 28<sup>th</sup> March of the Birmingham Road, Ashow Road, Stoneleigh Road crossroads. Diversions will be in place.

BBV are still committed to the Community Investments they have previously discussed with the Parish Council. Reports are currently being produced.

It was confirmed that the road either side of the B4115 overbridge will be wide enough for a cycle/footway should WCC decide to implement one in the future.

Cllr Bianco commented that he would like to have a prepared agenda for future meetings.

Cllr W Redford confirmed that the overbridge on B4115 has been futureproofed by Warwickshire County Council. When the funding becomes available, the bridge will already have the cycleway incorporated.

- Cllr Hancox to request bridge design from BBV.

#### **158. A46 Link Road**

Cllr W Redford informed the Parish Council that WCC have not yet secured the necessary grant from DFT. They are continuing to work on the business case. The next meeting is scheduled for April 2022.

#### **159. South Warwickshire Local Plan**

Cllr P Redford informed members that the review was still ongoing and likely to take a minimum of two years. The recent call for sites has not been decided yet.

#### **160. Crewe Lane Report**

Cllr Bianco informed the meeting that Crewe Lane had been marked up and a surveyor had recently arrived on site.

Cllr Bianco has been told by Vistry that Crewe Lane will be used as an entrance and exit to the site compound. Cllr Bianco is concerned that the development will have an impact on the traffic in the village.

The condition of the road was discussed and Cllr W Redford confirmed that once the materials were sourced, the repairs would be carried out. He also advised the council that the locality officer has been tasked with requesting any obstructions placed on the verges are removed. The verges do not belong to the residents and any damage to cars, as a result of the obstacles, will be the responsibility of those putting them on the verges.

#### **161. Covenant Land Acquisition**

There is no update. There is suggestion that the plan may not develop beyond traffic lights.

#### **162. Neighbourhood Plan**

Cllr Rolli confirmed that she has contacted a former Parish Councillor to retrieve Neighbourhood Plan documents. Cllr Redford advised that the local plan may change so it may be worth delaying the process until it is finalised.

- Clerk to contact WDC regarding Neighbourhood Plan and Local Plan information.

#### **163. A46 Noise**

Councillors have recently held a meeting with BBV to discuss a range of HS2 related issues.

Four residents have volunteered to host noise monitoring equipment on their property. BBV will visit each site to assess suitability the week commencing 23<sup>rd</sup> March 2022. BBV are hoping to install the devices before Easter, for a minimum of four weeks.



#### **164. Village Heritage Projects**

The WCC Councillors' Grant Fund Application for materials to repaint the church railings was unsuccessful.

#### **165. Platinum Jubilee Celebrations**

Stoneleigh Village celebration to be held on Friday 3<sup>rd</sup> June.

#### **166. Updates from Warwickshire Police, WCC Cllr Redford and WDC Councillors P Redford and T Wright**

##### **Update from Warwickshire Police:**

P Secombe advised the meeting that his role was not operational, it is more concerned with funding and strategy and listening to residents. He informed members that there are 1100 officers, alongside PCSO's, Specials and support staff.

PCSO Sharron Underwood provided the Parish Council with the following crime report covering 1<sup>st</sup> January 2022 - 10<sup>th</sup> March 2022:

01/01/22 - Burglary - Offchurch Lane, Radford Semele  
 03/01/22 - Theft from vehicle - Rugby Road, Cubbington  
 03/01/22 - Damage to vehicle - Stonehouse Close, Cubbington  
 03/01/22 - Damage to vehicle - Stonehouse Close, Cubbington  
 04/01/22 - Theft of vape oils - Lewis Road, Radford Semele  
 06/01/22 - Theft of scrap metal - Leicester Lane, Leamington  
 17/01/22 - Theft of fuel - Comptons garage, Cubbington  
 18/01/22 - Theft of pushbike - North Leamington School  
 19/01/22 - Theft from vehicle - Stoneleigh Park  
 19/01/22 - Attempted theft of used veg oil - Red Lion, Hunningham  
 19/01/22 - Theft of vehicle - Walkers Foods, Siskin Parkway  
 20/01/22 - Theft from vehicle - Pepsico Ltd, Siskin Parkway  
 21/01/22 - Theft of work bag - Sports Pavillion, Warwick University  
 24/01/22 - Theft of laptops/phones/cash - Sports Pavillion, Warwick Uni  
 26/01/22 - Theft of used vegetable oil - Red Lion, Hunningham  
 28/01/22 - Car key burglary - Walkers Orchard, Stoneleigh  
 30/01/22 - Theft - Sainsburys, Cubbington  
 30/01/22 - Theft of fuel - Comptons Garage, Cubbington  
 31/01/22 - Theft of spare wheel - Leicester Lane, Leamington  
 31/01/22 - Theft of Wii and speakers - Gibbet Hill Road  
 31/01/22 - Attempted Burglary - Church Road, Bubbenhall

01/02/22 - Theft of Wii console - Gibbet Hill Road

04/02/22 - Theft of vehicle - Stoneleigh Hill, Stoneleigh

04/02/22 - Theft of spare wheel - Hunningham Road, Offchurch

16/02/22 - Burglary - Power tools - Bellway Homes, Rugby Road, Cubbington

21/02/22 - Attempted Burglary - new build empty house, Bellway Homes, Cubbington

25/02/22 – Attempted Fraud – Stirling Avenue, Leamington

09/03/22 – Commercial Burglary – Tools stolen from container – Southam Road, Radford Semele

Cllr Astle asked PCSO Underwood how to deal with an abandoned car in the village. PCSO Underwood informed members that this would need to be reported to 101.

Cllr W Redford informed P Seccombe that he had recently been inundated with complaints regarding HGV's using the Birmingham Road that has a weight limit of 2.5 tonnes. Residents have taken photographs of offending vehicles and Cllr Redford has sent them to the police. He stated that he was recently informed that the police did not have the resources to take action. P Seccombe agreed that this was not an acceptable response and he would raise the issue with the Chief Constable,

T McMurray told members that moving traffic offences could be reported to Operation Snap. Submissions to Operation Snap will be sent to Warwickshire Police where the evidence will be reviewed by road traffic police officers. He also informed members that they are also able to issue section 59 warnings if they have enough information, such as company name and vehicle registration. He also told the Parish Council that on occasion, advisory letters can help.

Cllr Jack praised the police for looking after the community. She wanted to extend her thanks and appreciation to them.

Cllr Hancox stated that village events were always well attended by the local police. He also informed the meeting that a resident was recently deceived of £9,000. Fortunately, the victim got their money back and the offender was apprehended.

#### **Update from Cllr W Redford (WCC):**

- COVID-19 infection rate has increased throughout the County, including the over 60's population. No deaths in the last 24 hours.
- WCC would like the Parish Council to trial a new funding initiative. They would like the Parish Council to complete a match funding form for the closure of the Birmingham Road. The funds will be allocated from the unspent delegated funding pot. Cllr W Redford has requested that the Parish Council complete the funding form, highlighting any flaws or issues they encounter.
- Cllr W Redford also reiterated that WCC were happy to accept donations from residents but they would need to be paid through the Parish Council.
- A meeting with HS2 was recently held regarding vegetation. HS2 are arranging transport to take councillors on site to obtain clarity on the reasons for clearance. It has been highlighted that HS2 contractors are not removing vegetation to a satisfactory standard and not clearing up after themselves.

The Parish Council have asked Cllr W Redford to investigate the 30mph VAS sign that was destroyed after an accident and the 10mph advisory sign that has turned around on the Coventry Road when entering Stoneleigh Village from Coventry.

**Update from Cllr P Redford (WDC):**

- WDC have been awarded a grant of £2.5M to help low-income families with their energy situation. It is to help with energy efficient measures such as; thermostats, and room heating controls.
- WDC have set their budget and there will be no increase to the WDC precept.
- Warwick District Council is to introduce an annual fee for residents who wish to have their garden waste collected. Following approval by full Council on 23 February, from 1 August a subscription of £20 will be required for customers who opt for a fortnightly green bin collection until end of March 2023. From April 2023 the cost will be approximately £44 per annum, in line with charges in Stratford-on-Avon district.

**167. Correspondence**

Two complaints regarding parking on the grass verges have been received. WCC advised that whilst they can take action against the owner of a vehicle, where it is shown that they are causing damage to the verge, WCC would need evidence of damage caused by a particular vehicle. Cllr W Redford stated that action could be taken if the registration number and company name was made available.

Received two complaints about parking on grass verges. WCC have advised that whilst they could take action against the owner of a vehicle, where it is shown that they are causing damage to the verge, Warwickshire County Council would need evidence of damage caused by a particular vehicle (such as before and after photographs). Cllr W Redford advised that with the registration number and company details of the car/driver, WCC can take action.

NALC has been informed that the National Joint Council for Local Government Services (NJC) has agreed on the new rates of pay applicable from 1 April 2021. They state:

- a) Pay Agreement has been reached on rates of pay applicable from 1 April 2021.
- b) Employers are encouraged to implement this pay award as swiftly as possible.
- c) Backpay for employees who have left employment since 1 April 2021

An application for the Parish Council vacancy has been received. The applicant will be invited to attend the next meeting.

**168. Questions to Chairman**

There were no questions.

**169. Date of next meeting:**

- Thursday 14<sup>th</sup> April 2022 – Stoneleigh Village Hall

**170. Closure**

The meeting was called to a close at 21.48.